



Armstrong Regional Cooperative

Box 250, Armstrong BC

T 888.535.2667 / 250.546.9438

Canada, V0E 1B0

www.armstrong.coop F 250.546.9478

To Prospective Director Candidate,

We would like to take this opportunity to thank you for considering becoming a director of the Armstrong Regional Cooperative (ARC). This can be a rewarding and positive experience in an individual's life while providing the necessary guidance and support for the ARC to continue to provide the products and services in our communities that we have since 1922.

With this package of information, we hope to outline all of the duties and commitments that are required of our directors so that you can make an informed decision when applying to become a director candidate. Please find attached an Application for Position of Director as well as the Director Candidate Declaration form. Please complete both and return to our office in person or email (boardpresident@armstrong.coop) prior to 19 Feb 2026.

Meetings & Conferences:

The ARC Board meets monthly either virtually or in person at the Armstrong Bulk Plant offices. We also ask that our directors attend the Annual General Meeting of the ARC every May. There are also monthly committee meetings and various special meetings as required from time to time.

Director Development:

Directors are encouraged to attend the FCL Fall Conference and training sessions each November. Out of town travel will be required. Directors are required to complete online training provided by FCL.

Special Events:

The board of directors is encouraged to be actively involved in the community. Some of these events include: CO-OP week, community parades, customer appreciation days.

Remuneration:

The directors are paid a modest fee for each meeting attended, travel and additionally the Executive Committee is given an annual stipend.

Eligibility:

All prospective directors must sign the attached form declaring they meet all the eligibility criteria prior to the AGM. ARMSTRONG REGIONAL COOPERATIVE Box 250, Armstrong, BC Phone: 250.546.9438 or 1.888.535.2667 Canada V0E 1B0 Fax: 250.546.9478



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Election Process:

The election process is undertaken at the AGM to be held 25 Mar 2026. Nominations received through the Application for Position of Director, must be submitted by the 19 Feb 2026 deadline and include a Candidate Profile which will be consolidated into a candidate profile document distributed to all AGM attendees.

We hope this has covered most of the information needed to encourage you to become involved in the ARC as a director and look forward to receiving your application.

Regards, ARC Director Nomination Committee