



Armstrong Regional Cooperative

Box 250, Armstrong BC

T 888.535.2667 / 250.546.9438

Canada, V0E 1B0

www.armstrong.coop F 250.546.9478

To Prospective Director Candidate,

We would like to take this opportunity to thank you for considering becoming a director of the Armstrong Regional Cooperative (ARC). This can be a rewarding and positive experience in an individual's life while providing the necessary guidance and support for the ARC to continue to provide the products and services in our communities that we have since 1922.

With this package of information, we hope to outline all of the duties and commitments that are required of our directors so that you can make an informed decision when applying to become a director candidate. Please find attached an Application of Position of Director as well as the Director Candidate Declaration form. Please complete both and return to our office in person or email (boardpresident@armstrong.coop) prior to 08 Apr 2022.

Meetings & Conferences

The Board meets monthly at the Armstrong Bulk Plant offices usually the 4th Tuesday. We also ask our directors to attend the Annual General Meeting of the ARC every May.

There are also monthly committee meetings and various special meetings as required from time to time.

Director Development

Directors are encouraged to attend the FCL Fall Conference and training sessions each November. Out of town travel will be required. Directors are required to complete on line training provided by FCL.

Special Events

The board of directors is encouraged to be actively involved in the community. Some of these activities include: CO-OP week, community parades, customer appreciation days.

Remuneration

The directors are paid a modest fee for each meeting attended, travel and additionally the Executive Committee is given an annual stipend.

Eligibility

All prospective directors must sign the attached form declaring they meet all the eligibility criteria prior to the AGM.



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Election Process

The election process is undertaken at the AGM held in May of each year. Nominations received through the Application for Position of Director that must be submitted one month prior to the AGM and include a Candidate Profile which will be consolidated into a candidate profile document distributed to all AGM attendees.

We hope this has covered most of the information needed to encourage you to become involved in the ARC as a director and look forward to receiving your application.

Regards,

ARC Director Nomination Committee